



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LABOR & ECONOMIC GROWTH
Michigan Occupational Safety & Health Administration
(MIOsha)

ROBERT W. SWANSON
DIRECTOR

ERGONOMICS APPENDIX ADVISORY COMMITTEE MEETING MINUTES

January 23, 2007—Tuesday—10:00 a.m.
Construction Technology Building – Room 1
8885 Ricks Road - Lansing Michigan

PRESENT

COMMITTEE MEMBERS:

Sheryl Ulin..... University of MichiganCo-Chairperson
Andrea Smutz Genesee County Controllers Office
Bradley Joseph Ford Motor Company
David Cwynar..... DAC Physical Therapy, LLC
George Vondrak..... Blue Cross Blue Shield of Michigan
John Bavin Michigan Chamber of Commerce & Consumers Energy
Marie Martinko Society of the Plastics Industry Inc
Scott Tolmie DaimlerChrysler
Tycho Fredericks Western Michigan University

MIOsha STAFF:

Marsha Parrott-Boyle Standards Section
John Peck Administration
Bart Pickelman..... General Industry Safety & Health Division
Dena Hendon..... Standards Section
Richard Zdeb Consultation/Education/Training Division

VISITORS:

Dennis Emery General Industry Safety Standards Commissioner

NOT PRESENT:

Don Barnes Consultant RESIGNED
Mark Spence Dow Chemical Company.....Co-Chairperson
Andrew Comai UAW International Union
David Herbel Michigan Association of Homes & Services for the Aging
Derrick Quinney Michigan State AFL-CIO
Laura Hardy Delphi
Linda Berry..... United Food & Commercial Workers – Local 951
Margaret Faville Service Employees International Union Local 79
Nancy McLaughlin Agility Health Professionals, Inc.
Ronald Henderson Tower Automotive
Susan Howe..... Society of the Plastics Industry Inc
Teresa Bellingar Haworth, Inc

Agenda Item #1—Call to Order

The January 23, 2007 MIOSHA Ergonomics Appendix Advisory Committee meeting was called to order by Co-chairperson Sheryl Ulin. Roll call was taken and a quorum was present. The committee members, MIOSHA staff and the visitor introduced themselves. Marsha Parrott-Boyle informed the members that Don Barnes has resigned from this committee and stated that Mr. Barnes has served on this committee and been committed to it's mission since the beginning in October 2003.

Agenda Item #2—Approval of Minutes for November 29, 2006 Meeting

A motion was made by Andrea Smutz and was seconded by Co-Chairperson Sheryl Ulin to approve the minutes of the November 29, 2006 Advisory Committee meeting.

MOTION CARRIED UNANIMOUSLY.

Agenda Item #3—Review Appendix A Draft #2 Graphics dated November 29, 2006

The Advisory Committee members reviewed Draft #2 and the graphics in Table 1 for 'Risk Factor Descriptions with Examples'. Graphics were discussed from:

1. OSHA Training Institute – Principles of Ergonomics Work Book, September 2004
2. State of Washington – Proposed Ergonomic Rule, March 2002
3. NIOSH Primer – Elements of Ergonomics Programs, March 1997
4. UAW-Ford/Visteon Posture Reference Matrix – version 2.0
5. Ford Categories of "Effort Intensity"

Several graphics were chosen. The next draft will display them for further review.

Graphics were requested from Advisory Committee members as follows:

Teresa Bellinger:	Awkward postures & motions	-	office setting with keyboard
	Contact stress	-	keyboard-mouse with wrist on edge
Bradley Joseph:	Cold temperature	-	cold on hands
	Contact stress	-	stress on elbow
	Contact stress	-	stress on leg and/or armpit
	Forceful exertions	-	hand on wide binder
	Repetition	-	hammer
David Herbel:	awkward postures & motions	-	nursing homes/healthcare

Agenda Item #4—Next Meeting

Next Meeting - Wednesday, February 28, 2007 - 9:00 a.m to 1:00 pm
Construction Technology Building – Room 1 & 2
8885 Ricks Road - Lansing Michigan

The next 4 meeting will be from 9:00 to 1:00.

Agenda Item #5—Public Comment

None

Agenda Item # 6—Adjournment

With no further business before the committee, the meeting was adjourned.

****Minutes were reviewed and approved at the March 28, 2007 meeting.****